

Report of: Area Leader

Report to: The Outer West Community Committee

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For decision

Finance Update Report

Purpose of report

1. This report provides the Outer West Community Committee with an update on the budget position for the Wellbeing Fund and Youth Activities Fund for 2018/19 and the current position of the Small Grants and skips pots.
2. The report provides an update on the Wellbeing Fund, Youth Activity Fund, Small Grants and Skips that have been approved since the last meeting.

Main issues

Community Committees have a delegated responsibility for the allocation of Area Wellbeing Funding. The amount of Wellbeing funding provided to each committee is calculated using a formula agreed by Council taking into consideration both population and deprivation of an area.

The Outer West Community Committee seeks to ensure that Wellbeing funding is allocated in a fair and transparent way and that recipients are able to commence delivery of their projects as early as possible in the financial year. To facilitate this process, a funding round is held which requires organisations to submit proposals for projects. Once the annual Wellbeing budgets are set by Executive Board and ratified by Full Council, the Community Committee meets to agree which projects will be supported in the year ahead. These projects are then monitored and assessed by the Community Committee throughout the year to ensure they are fully meeting their objectives.

In addition, the Outer West Community Committee receives a sum of Youth Activity Fund funding.

The Community Committee also received an allocation of Capital Funding in 2018/19.

The Wellbeing Fund Large Grant programme supports the social, economic and environmental wellbeing of a Community Committee area by funding projects that

contribute towards the delivery of local priorities. A group applying to the Wellbeing fund must fulfil various eligibility criteria including evidencing appropriate management arrangements and finance controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding, equality and diversity; and be unable to cover the costs of the project from other funds.

Projects eligible for funding could be community events; environmental improvements; crime prevention initiatives or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010 projects funded at public expense should provide services to citizens irrespective of their religion, gender (including Trans), marital status, race, ethnic origin, age, sexual orientation or disability; under the Public Sector Equality Duty the Council must have due regard to the need to **eliminate** discrimination, advance **equality** of opportunity and **foster** good relations between different people when carrying out their activities. Funding for projects specifically targeted at certain groups is allowed under the Equality Act provided there is a clear evidence base for doing so (such as activities to promote women’s health through sport projects or a project targeted at people with hearing impairments, or one for new migrants to help them integrate). Further advice on these can be given on a case by case basis if required. The fund cannot be used to support an organisation’s regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council’s Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.

Wellbeing Revenue Budget Statement 2018/19

The Outer West Community Committee received an allocation of **£112,390** for the 2018/19 financial year. This funding has now been committed to **25** projects for 2018/19. Taking into account the balance following the funding round there is **£943** still available for allocation for Wellbeing Revenue in the 2018/19 budget.

There has been 1 Wellbeing Application which has been received / approved since the last meeting of the Outer West Community Committee.

Table 1 below outlines those Wellbeing Applications that have been received or approved since the last meeting of the Outer West Community Committee.

Project Name	Organisation/ Department	Amount Requested	Amount Approved
Summer Bands in Leeds Parks 2019	Leeds International Concert Season	£3200	

Small Grants & Skips

Table 2 below outlines those Small Grant applications that have been received or approved since the last meeting of the Outer West Community Committee. There have been no skip requests.

Table 1: Small Grants Received and / or approved since the last meeting.

Project Name	Organisation / Department	Amount Requested	Amount Approved
A Community Band for West Leeds	Tutti! Leeds Community Concert Band	£419.38	£419.38

Taking the above into account, there is **£4,043** still available for allocation for Small Grants and for Skip Hire in the 2018/19 budget. The Community Committee are asked to note the current position of the budget and those grants and skips that have recently been approved.

2018/19 Wellbeing Capital Projects

In addition to Wellbeing revenue, the Community Committee also receives an allocation of capital funding. The latest update from the Council's Finance Department shows there is **£20,707** in capital monies available for allocation in 2018/19.

Table 3: Wellbeing Capital Approvals

There has been two Capital applications received / approved since the last meeting

Project Name	Organisation/ Department	Amount Requested	Amount Approved
Bawn Avenue Fencing, Gate and A Frame Project	Housing Leeds	£7,492.87	£7,492.87
Cottingley Springs Hangout Shelter	Housing Leeds	£1000.00	£1000.00

2018/19 Youth Activities Fund

In 2018/19, the Outer West Community Committee received a sum of **£42,020** Youth Activity Fund. This fund is to commission sports and cultural activity for young people aged 8-17. This should be allocated with the involvement and participation of children and young people in the decision making process.

This funding has now been committed to 7 projects for 2018/19. Taking into account the balance following the funding round there is **£10,849.92** still available for allocation for Youth Activities Fund in the 2018/19 budget.

Community Infrastructure Levy (CIL)

On the 21st October 2015 the council's executive board approved a process for the allocation of CIL in Leeds. Any planning application approved prior to the 6th April 2015 do

not qualify for a CIL contribution. As part of this payment schedule, Leeds City Council retains up to 70-80% centrally, 5% for administration and 15-25% goes to a Community Committee or the relevant Town or Parish Council. This 15-25% of the CIL receipt (25% if there is an adopted neighbourhood plan, 15% if there isn't) is known as the 'Neighbourhood Fund'. In the absence of a Town or Parish Council, the Neighbourhood Fund element of CIL is allocated to the Community Committee.

2019/20 Wellbeing Application Round

Members are asked to approve the method by which Wellbeing grants are approved for 2019/20. In previous years, this has been done through an open application process synced with the Inner West and Inner North West Community Committees.

It is proposed that the application round follows the same process again, with applications invited between 26th October 2018 and 11th January 2019, for approvals at the March Community Committee meeting.

The proposed priorities below are also reflected in the Community Plan 2018/19

Outer West Wellbeing fund priorities

- Increase community activity and local residents' involvement in decision making
- Work with our partners to improve services in our local neighbourhoods
- Support activities that make people and places feel safer
- Enhance the quality of our parks and public spaces
- Develop and make better use of community assets
- Support children and young people to be engaged, active and inspired
- Promote healthy lifestyles and tackle health inequalities
- Provide opportunities for people to get jobs, volunteer or learn new skills
- Improve access and engagement in sport and cultural activities

3. The Communities Team will consult with Members before and during the process, bringing everyone together for a workshop to review all applications.

4. Members are asked to approve the process.

a. Consultation and Engagement

The Community Committee has previously been consulted on the projects detailed within the report. The Youth Activity Fund application rounds are promoted through the Breeze Culture Network and local providers, with consultation from children and young people being taken into account through the Youth Engagement Panels.

b. Equality and Diversity / Cohesion and Integration

All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Wellbeing process is currently being reviewed citywide, which will include undertaking a new Equality Impact Assessment to ensure the Wellbeing process continues to comply with all relevant policies and legislation.

c. Council policies and City Priorities

Projects submitted to the Community Committee for Wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

- Vision for Leeds
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

d. Resources and value for money

Aligning the distribution of Community Committee Wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

e. Legal Implications, Access to Information and Call In

There are no legal implications or access to information issues. This report is not subject to call in.

f. Risk Management

Risk implications and mitigation are considered on all Wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

Wellbeing funding provides an important opportunity to support local organisations and drive forward improvements to services. This report provides members with an update on the Wellbeing programme for 2016-17.

Recommendations

The Committee is asked to:

Note the current budget position for the revenue Wellbeing Fund for 2018/19 and note or consider applications that have been approved / received since the last meeting at **Table 1**

Note the current budget position for the small grants and skips and those applications that have been approved since the last meeting at **Table 2**

Note the current budget position for the Capital Wellbeing Fund for 2018/19 and note or consider applications that have been approved / received since the last meeting at **Table 3**

Note the current budget position for the Youth Activities Fund for 2018/19 and note or consider applications that have been approved / received

Agree the recommended application round process for 2019/20

Background information

1. None